

NAME: _____

PERIOD: _____

AS2 -L2-U2

SHOP SAFETY INSPECTION CHECKLIST

Directions – Perform a safety inspection of the school shop or another shop specified by the instructor. Use the checklist below to guide the inspection and record the findings.

Shop Layout and Emergency Procedures	YES	NO
Exits are clearly identified and visible?	_____	_____
Exits are clear of obstructions?	_____	_____
Specific work areas (e.g., welding, grinding, painting) are clearly marked?	_____	_____
Instructor and students know emergency evacuation routes and procedure?	_____	_____
Emergency phone and numbers are readily available?	_____	_____
Notes:		
Shop Cleanliness and Order		
Pathways, especially to exits, are clear?	_____	_____
Floor, walls, and other surfaces are free of paint spills, grease, and oil?	_____	_____
Work areas are free of trash and debris?	_____	_____
Oily rags are disposed of in the proper container?	_____	_____
Notes:		
Fire Protection		
Fire blanket is readily available?	_____	_____
An adequate number of fire extinguishers are available?	_____	_____
The correct types of fire extinguishers are available?	_____	_____
Fire extinguishers are properly marked and not blocked by obstructions?	_____	_____
Fire extinguishers are fully charged?	_____	_____
Instructor and students are trained in using fire extinguishers?	_____	_____
Fire alarms are clearly marked and readily accessible?	_____	_____
Notes:		
Hazardous Wastes and Materials	YES	NO
Storage containers for hazardous wastes are clearly marked?	_____	_____
An MSDS is on file and readily available for every hazardous material in the shop?	_____	_____

Eye wash station is available and operational?	_____	_____
Notes:		
Tools and Equipment		
Tools and equipment are properly stored when not in use?	_____	_____
Tools and equipment are properly maintained?	_____	_____
Safety shields/guards are present and in the proper position?	_____	_____
Cords, hoses, and power connections are in good condition?	_____	_____
Electrical equipment is properly grounded?	_____	_____
Notes:		
First Aid		
First aid station is clearly marked and readily accessible?	_____	_____
First aid kit is fully stocked?	_____	_____
Instructor and students are aware of supplies available and know how to use them?	_____	_____
Notes:		

Draw a diagram of the shop and classroom below. Label all the items found on the check list.